

# Privacy Notice – Customers, Suppliers & Agents

## **The purpose of this notice**

This Privacy Notice provides information regarding the personal data which is processed by Urenco in relation to individuals who work for, or on behalf of, or who are shareholders of our customers, suppliers or vendors and agents.

It is important that you read this notice, together with any other privacy notice we may provide on specific occasions when we are collecting or processing personal data about you, so that you are aware of how and why we are using such information.

## **About us**

Urenco is known as the 'controller' of personal data we gather and use. When we say 'we' or 'us' in this notice, we mean the following UK Urenco controllers listed below:

- Urenco Limited – Urenco Court, Sefton Park, Bells Hill, Stoke Poges, Buckinghamshire, SL2 4JS, UK (registered in England and Wales, with company number 01022786)
- Urenco Enrichment Company Limited - Urenco Court, Sefton Park, Bells Hill, Stoke Poges, Buckinghamshire SL2 4JS (registered in England and Wales, with company number 0496557)
- Urenco ChemPlants Limited - Capenhurst Works, Capenhurst, Cheshire CH1 6ER (registered in England and Wales, with company number 06228208)
- Urenco Nuclear Stewardship - Capenhurst Works, Capenhurst, Cheshire CH1 6ER (registered in England and Wales, with company number 04113197)
- Urenco UK Limited - Capenhurst Works, Capenhurst, Cheshire CH1 6ER (registered in England and Wales, with company number 01144899)

## **What will we collect?**

If you give us your personal information we promise to treat it securely, fairly and lawfully. We are committed to protecting your privacy. We may collect the following information about you for the purpose of managing the relationship between the customer you represent and Urenco:

- your title, forename and surname and gender;
- your relationship to the customer, your business contact details (including telephone numbers and e-mail address) and your job position or role;

We may carry out due diligence or vetting in relation to existing or potential customers and persons associated with them. This may include anti-money laundering checks, anti-bribery and corruption checks, sanctions checks, credit checks, and criminal record checks (to the extent permitted by applicable laws). In connection with such checks, we are likely to receive personal data from publicly available sources and from third party agencies we use.

**How we use your personal data?**

We may use your personal information for the following purposes:

- to manage and administer our relationship with the customer that you represent or with which you are connected;
- to fulfil our obligations to the customer that you represent; and
- to comply with our legal, regulatory and other good governance obligations.

Special protection is given to certain kinds of personal data that is particularly sensitive. This includes information about criminal convictions or offences that we may obtain through vetting checks. We use this personal data only as required to comply with our legal obligations.

**Our legal basis for using your personal data**

We only use your personal data where it is permitted by the laws that protect your privacy rights. To find out more about the legal bases we rely on to use your personal data, please see the table below:

	<b>Purpose for Processing</b>	<b>Categories of Personal Data</b>	<b>Legal Basis</b>
1.	For the administration of our relationship with the customer	Your business contact details, including your name, job title, e-mail address and telephone number	To pursue legitimate interests of maintaining a prosperous business relationship with you and the customer you represent
2.	Vetting, including sanctions, anti-bribery and corruption, anti-money laundering and criminal records checks	Your name, age, date of birth, domicile, employment history, directorships, passport details, other personal identification numbers, links to politically exposed persons, details of criminal offences/convictions and of any regulatory breaches	So that we can fulfil our legal obligations and to pursue legitimate interests of maintaining a prosperous business relationship with you and the customer you represent

**Sharing your personal data with others**

We may share your personal data with third parties where required by law or where we have a legitimate interest (for example, we may share data with our third party advisers and service providers as necessary to receive their advice and services). We will only share your personal data to the extent needed for those purposes.

We may share personal data for these purposes with other companies in the Urenco Group.

### **What rights do you have in respect of your personal information?**

You have a number of rights in respect of your personal information under applicable data protection law. These include:

- **Right to object**: You can object to our processing of your personal data where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground. Please contact us as noted below, providing details of your objection.
- **Access to your personal data**: You can request access to a copy of your personal data that we hold, along with information on what personal data we use, why we use it, who we share it with and how long we keep it for. You can make a request for access free of charge. Please make all requests for access in writing, and provide us with evidence of your identity.
- **Rectification**: You can ask us to change or complete any inaccurate or incomplete personal data held about you.
- **Erasure**: You can ask us to delete your personal data where it is no longer necessary for us to use it or where we have no lawful basis for keeping it.
- **Restriction**: You can ask us to restrict the personal data we use about you where you have asked for it to be erased or where you have objected to our use of it.

Where you have given consent for us to use your personal data for specific purposes, you have the right to withdraw this consent at any time. If you would like to exercise any of the above rights, please email [privacy@urencoco.com](mailto:privacy@urencoco.com).

We will respond to any request within the statutory deadline of one calendar month. This deadline may be extended where applicable under data protection law. We will inform you if your request meets the extension criteria.

### **Retention of your personal data**

We will ensure that your personal data is treated securely and in accordance with the requirements of applicable law.

We will keep your personal data for as long as we consider it necessary to fulfil the purposes we collected it for, having regard to various factors including the duration of our relationship

### **How to complain**

We hope that we can resolve any query or concern you raise about our use of your information. If you have any questions or queries about how we are processing your data, please email [privacy@urencO.com](mailto:privacy@urencO.com).

The Information Commissioner's Office (ICO) is the UK's regulator for data protection. Under data protection law you have the right to make a complaint to the ICO if you feel we have not complied with our data protection obligations. You can contact the ICO by:

- Visiting the [ICO's website](#)
- Calling them on 0303 123 1113.

the customer and our obligation to demonstrate compliance with applicable law.

### **Changes to this privacy notice**

This privacy notice was last updated on 6<sup>th</sup> February 2024.

We may update this privacy statement from time to time and recommend that you revisit it on occasion to see the latest version.